

Outpatient Procedure Notification and Prior Authorization Fax Request Form

Office Information (Ordering Provider):

Date: _____

Office Information (Ordering Provider): _____

Office Contact: _____

Phone#: _____

Office Fax#: _____

Federal Tax ID or NPI#: _____

Request Type:

Urgent

Routine

Urgent is defined as "significant impact to health of the member if not completed within 72 hours." For Expedited or Urgent Cases, the preferred method of contact is phone. Please call 877-707-2583 Opt 6.

Which office are you representing?

Ordering

Rendering

Member Information:

Member Information:

First

Last

DOB

Member ID #: _____

Member Group#: _____

Clinical Information:

Procedure Description: _____

CPT/HCPCS Code: _____

ICD-10 Code: _____

Requested Date of Service: _____

Place of Service (location where member will receive services): _____

Symptoms and complaints	Duration

Office visit and physical exam findings:

Physical Exam Findings	Date	Results

Results of pertinent recent lab tests relevant to the current problem:

Test	Date	Results

Medications used for the current problem:

Medication	Duration	Effective	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Prior tests (including x-ray, US, CT MRI); treatments (surgery, PT, etc); biopsy results:

Test, intervention or surgery	Date	Results /Effective Yes/No

Provider Signature: _____ **Date:** _____

Please fax this form, along with any documentation of other history or clinical facts supporting this requested examination to Blue Benefit Administrators of Massachusetts at 1-978-332-5113. If you have additional questions, please contact 1-877-707-2583 Opt 6.

NOTE: In order to process your request completely and timely, please submit any pertinent clinical data (i.e. progress notes, treatment rendered, tests performed, labs results, radiology reports) to support your request. FAILURE TO PROVIDE SUFFICIENT CLINICAL INFORMATION WILL RESULT IN A DELAY IN RESPONDING TO YOUR REQUEST.